

ASSIGNMENT #8 DUE: JULY 10

PERSONAL STATEMENT/CV III

Assignment Part One: You have all been working hard on these items (great job, by the way!) and you should all be approaching the point at which you feel they are complete and of high quality. **Make certain this version of your personal statement is tailored to your top-choice school.** You should also be sure to mention the name of the program/school to which you are applying early on in the statement. Try to make your statements as “academically oriented” as possible – this is one area most of you can improve in. Be sure to proofread and spell-check your document – this version of your statement should be well-polished! Likewise, your CV should be complete, consistently formatted and free from errors.

Assignment Part Two: At this point, you should be comfortable showing your personal statement to your mentor and other faculty for input. For this part of the assignment, you are required to show a draft of your personal statement to your mentor and **turn in a paragraph describing their feedback and general impressions/opinion of your work.** We realize that not all mentors may be easily accessible, so this part of the assignment should be **emailed directly to Lynn upon gaining this feedback.** I expect that most of you will be able to do this within several weeks of this assignment’s stated deadline.

ASSIGNMENT #9 DUE: JULY 10

APPLICATION PROCESS

We appreciate everyone’s “good nature” during the “graduate application exercise” and we hope that you all took away the basic message – that it will require strategic planning, meticulous record-keeping, consistent effort, continuous confirmations and follow-up, and a positive attitude to boot!

Assignment Part One: Already mentioned above as part of your matrix, you should complete the “Info Sheet for Recommenders tab” in your OneNote notebook. You have the option of completing this tab for ALL of your schools, or alternatively, completing the “Info Sheet for Recommenders page” that is included under each of your “schools tabs.” If you choose this option, you will be completing a “single page” for each of your schools instead of housing all of the information for all of your schools in one place – it’s up to you to decide what might work better. You should have completed information (in either place) for at least ONE of your top schools for this assignment. We do recommend that you collect this information for **all of your schools** before the end of summer.

You should also begin to access/prepare all necessary forms (most schools have forms that recommenders are required to complete in addition to submitting a letter) **although you do not need to turn these in as part of the assignment** – many students get confused by this, so don’t skip this part of the assignment!

Assignment Part Two: Although not all graduate applications may be available at this time, you should **begin completing applications for your top-six schools as you are able.** For this part of the assignment, you should turn in a paragraph describing what you have found in relation to the actual application for each school, whether you can begin completing information and your general impressions of what is involved in the process. For those of you applying next year, you should explore the applications, but you obviously don’t have to begin completing them.